BARBADOS WATER AUTHORITY

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES - DESIGN, INTEGRATION AND IMPLEMENTATION OF THE BARBADOS WATER AUTHORITY'S PROJECT PLANNING, MANAGEMENT AND MONITORING PLATFORM

Institution: Inter-American Development Bank (IDB) and Green Climate Fund (GCF)

Country: Barbados

Project: Climate Resilient South Coast Water Reclamation Project (SCWRP)

Abstract: To engage the services of a consulting firm for the design, integration and implementation of the Barbados Water Authority's project planning, management and monitoring platform (Output 4.5: BWA's planning and monitoring platform for BWA designed, integrated, and implemented), to strengthen BWA's institutional capacity to plan, manage, monitor and report on its projects and strategic priorities through a single, integrated platform.

Loan No.: BA-L1063

Contract/Bid No.: BWA-IDBCS004

Deadline: November 25, 2026

1. The Government of Barbados, through the Barbados Water Authority (BWA), is implementing the Climate Resilient South Coast Water Reclamation Project (SCWRP), a climate-resilience operation of approximately one hundred and ten million United States dollars (US$110,000,000) co-financed by the Inter-American Development Bank (IDB) and the Green Climate Fund (GCF). The BWA is the Executing Agency and discharges its responsibilities through its Project Management Office and the Program Execution Unit (PEU).

2. Under Component 4 of the Program (Institutional Strengthening), the Barbados Water Authority (BWA) requires the design, integration and implementation of a project planning, management and monitoring platform (Output 4.5: BWA's planning and monitoring platform for BWA designed, integrated, and implemented). The services include but are not limited to:
   i. Designing a project planning, management and monitoring platform responsive to BWA's institutional and reporting needs;
   ii. Integrating the platform with BWA's existing Microsoft Project and Microsoft Dynamics Great Plains systems;
   iii. Configuring the platform to capture and report against the SCWRP Results Matrix indicators, the Water Resilience Commitment milestones and PMR reporting requirements, and where possible to interoperate with the Monitoring, Reporting and Verification (MRV) system (Output 4.4); and
   iv. Implementing, testing and operationalizing the platform, and building BWA staff capacity to use and maintain it.

3. The scope of services consists of: (i) a requirements analysis, including review of prior initiatives and of BWA's current systems and workflows; (ii) the functional and technical design of the platform; (iii) development or configuration of the platform and integration with Microsoft Project and Microsoft Dynamics Great Plains; (iv) testing, data migration and user acceptance; (v) training, knowledge transfer and documentation; and (vi) deployment, handover and post-implementation support.

4. The consultancy shall be delivered over a period of twelve (12) months from the date of commencement. Commencement shall take place no later than fourteen (14) calendar days after contract signing, with the intervening period for mobilization. The TOR identifies six key deliverables: Inception Report and Work Plan; Systems Design Document; Configured and Integrated Platform (test environment); Test and Data-Migration Report and signed User-Acceptance record; Training, User and Administrator Manuals and Training-Effectiveness Report; and Platform Operational in Production and Final Report.

5. The Barbados Water Authority (BWA) invites Consulting Firms ("Consultants") to submit Expressions of Interest with respect to providing the referenced consultancy services.

6. Interested firms should provide information demonstrating that they have the qualifications and relevant experience required to perform the Services. Consistent with the TOR, the following experience is relevant:

   i. Demonstrated experience in the design and implementation of project or portfolio planning, management and monitoring information systems;

   ii. Demonstrated experience integrating project or portfolio planning, management and monitoring information systems with project-management software and enterprise resource planning or financial-management systems, including Microsoft Project and Microsoft Dynamics Great Plains, or equivalent; and

   iii. Experience with public-sector, utility or statutory-authority clients, ideally in the Caribbean region, is an asset.

7. In assessment of submissions, consideration will be given to eligibility, technical competence, qualifications and experience on similar assignments of the firm. All information must be submitted in English.

8. Selection of the Consultant will be undertaken through the Quality and Cost Based Selection (QCBS) method in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-15 and is open to all eligible Consulting Firms as defined in the policies.

9. Interested firms may request further information or details on the Terms of Reference and other relevant documentation for the consultancy from the Government's Procurement Portal at https://gov-bb.bonfirehub.com. Submissions should also be uploaded to the above-mentioned procurement portal no later than **November 25, 2026 - 11:30 p.m., Atlantic Standard Time**. The electronic submission should include the name and address of the applicant, and the subject heading shall clearly indicate "Request for Expressions of Interest - Consulting Services – Design, Integration and Implementation of the Barbados Water Authority's Project Planning, Management and Monitoring Platform."

10. All queries from interested bidders must be submitted electronically to https://gov-bb.bonfirehub.com/ through the Vendor Discussions section under the respective Project (procurement).

11. Interested bidders should register in the Government's e-procurement portal at https://gov-bb.bonfirehub.com/login/. Detailed instructions for registration are available at https://procure.gov.bb.

12. Any firm incorporated outside of Barbados which is awarded a contract will be required to be registered in Barbados as an External company under the 'Companies Act of Barbados' CAP. 308, found at https://www.investbarbados.org, prior to the commencement of the contract. Information on the requirements as an external company can be obtained from the Corporate Affairs and Intellectual Property Office (CAIPO), Ground Floor, Baobab Towers, Warrens, St. Michael, Barbados, Telephone No: (246) 535-2401, E-mail Address: general@caipo.gob.bb OR request@caipo.gob.bb. Interested firms that are required to be registered must note that the registration process is lengthy and should therefore commence as soon as possible.

13. Applicants should be aware that the Labour Clauses (Public Contracts) Act Cap.349 shall, in so far as is applicable to the tenderer, apply to any contract made in respect of the tender. Full details of the conditions of this Act, Cap.349 may be obtained from the Government Procurement Department, Bay Street, Bridgetown, St. Michael or via the International Labour Organization (ILO) database of labour legislation website http://blue.lim.ilo.org/cariblex/browse_country_barbados.shtml. Consulting Firms should submit the certificate required by paragraph 3 of the schedule to the Act with their tender.

14. The electronic submission should include the name and address of the applicant, and the subject heading shall clearly indicate "Expression of Interest - Consulting Services - Design, Integration and Implementation of the Barbados Water Authority's Project Planning, Management and Monitoring Platform.

15. A list of not less than five (5) and not more than eight (8) applicants will be shortlisted for this consultancy. The Barbados Water Authority reserves the right to cancel the present invitation partially or in its entirety and will not defray any costs incurred by any applicant in the preparation and submission of the Expressions of Interest.

16. Applications that do not comply with the conditions set out in this Notice will not be considered.

17. Late submissions will not be accepted.