

BARBADOS WATER AUTHORITY

Vacancy Notice

Technical Officer – Reduce, Reuse, Recycle for Climate Resilience Wastewater Systems in Barbados (3R-CReWS)

Applications are invited from suitably qualified person to fill the position of **Technical Officer – 3R-CReWS**.

Scope

The Technical Officer will report to the Project Coordinator and Project Engineer (PE) for the Project. He / she will be responsible for support on all aspects of engineering during the implementation of the Project. The Technical Officer shall be assigned exclusively to the project and will be supported by the administrative staff of the PMO as required. The Technical Officer duties will include but not be limited to monitoring the engineering design and construction aspects of the project.

Duties and Responsibilities

The Technical Officer will be responsible for assisting with providing overall engineering oversight and supervision support to the PEU. Specific responsibilities include:

- Supporting overall procurement and contract management for the Program's infrastructure development components.
- Assisting in the planning and implementation of Project infrastructure development activities and operations.
- Advising the Project Engineer on critical matters arising from Program works, contracts and consultants, especially those related to significant variations in scope and cost, claims, and dispute resolution.
- Assisting with fulfilling the duties of the Project Engineer in his/her absence.
- Providing onsite technical supervision and support through monitoring construction activities at the sites at the plant and pipeline sites.
- Assisting in the review and evaluation of plans, technical specifications, and designs submitted by contractors and/or engineers.
- Assisting in the verification of quantum of works completed by the contractors.
- Monitoring and ensuring that execution of activities is discharged in accordance with approved policies and procedures.
- Assisting in the compilation of information for all relevant reports of the Program.
- Assisting in monitoring compliance of the Component's activities with the environmental and stakeholder engagement plans as contained in the Program's Environmental and Social Management Plan.
- Participating in public relations actions related to infrastructure works.
- Maintaining, on behalf of BWA, records and logs on construction sites activities.
- Monitoring contractor compliance with respect to the delivery of materials to construction sites, cleanliness, and general orderliness at construction sites, and other, following contractual requirements.
- Ensuring the discharge of testing and quality control activities by contractors following contractual requirements.
- Monitoring construction work schedules.

Qualifications

Prospective candidates must meet the following minimum qualifications and experience requirements:

- Educational Background:
 - Associate Degree in Building and Civil Engineering or Mechanical Engineering or Ordinary Technical Diploma in Building and Civil Engineering or Mechanical Engineering.
- Professional Experience:
 - A minimum of three (3) years' experience working in major capital infrastructure projects.

Knowledge and Skills:

The Technical Officer must demonstrate the following knowledge and skills:

- Effective oral and written communication skills.

- Competence in the use of Microsoft Office products, particularly Word, Excel, Visio and Power Point.
- Competence with AutoCAD.
- Ability to operate in ArcGIS would be an asset.
- Effective decision-making skills.
- Ability to multi-task and work in a fast-paced environment.
- Demonstrated ability to build relationships and work with teams of people.

SALARY AND ALLOWANCES

The successful candidate will receive an attractive salary and benefits package based on their qualifications and experience.

Applications with full curriculum details should be emailed to hr@bwa.gov.bb or addressed to:

**The Director Human Resources Management and Development
Barbados Water Authority,
Pine Commercial Estate,
The Pine,
St Michael**

The closing date for receipt of application is February 18, 2026.

Unsuitable applications will not be acknowledged and only shortlisted candidates will be contacted.